MyGrowthPlan.Org, Inc.

ASSIGNED GROWTH PLAN COACH JOB DESCRIPTION

Position Purpose. As an Assigned Growth Plan Coach, you would make a 1-year (renewable) commitment to work along with other coaches to help enable 8th grade or high school age youth to:

1. Build and begin benchmarking the achievement of a personal Growth Plan in their everyday life.
2. Develop and begin demonstrating a *Growth Planning Mindset & Lifestyle* in their everyday life.

Assigned Growth Plan Coaches are usually adult volunteers or paid part-time college students assigned to work on a team of coaches in an existing growth planning program being conducted in a school or youth-serving organization. [Note: With our help, Entrepreneurial Growth Plan Coaches identify and recruit youth from their own family, friends, neighbors, church members, etc.]

Desired Qualifications. Assigned Growth Plan Coaches should:

1. Have a deep desire to help teens achieve their full potential for success in all aspects of their life.
2. Be willing to be growth planning role model by building & benchmarking a personal Growth Plan.
3. Over 12 months, be willing to commit a total of up to about 53 hours … including about 5 hours in training meetings, 10 hours in personal time to build your own Growth Plan, 29 hours in meeting time with youth, and about 9 hours in personal time sending emails or phone calls to youth.
4. Have online internet access and basic computer data entry skills.

ASSIGNED GROWTH PLAN COACH RESPONSIBILITIES & TIME COMMITMENTS		
Growth Planning Phase & Description	Assigned Growth Plan Coach ACTIVITIES & RESPONSIBILITIES	1st Year ESTIMATED TIME
PHASE I – COACHES BEGIN TRAINING. During this **3 month phase**, coaches begin building a personal Growth Plan and learn how to be an effective Growth Plan Coach.	1. You attend about 5 hours in training, during which you: 1) Learn and openly discuss the educational and developmental theory behind growth planning 2) Openly discuss parts of your personal Growth Plan with other coaches 3) Tailor-design the growth planning process to meet the unique assets, needs, and time availability of your youth.	About 5 hours in meeting time over 3 months (most likely in 3 sessions).
	2. On your own time, you will build a personal Growth Plan online and become familiar with the Growth Planning Curriculum Materials.	About 10 hours in personal time over 2 months.
PHASE II – YOUTH BUILD A GROWTH PLAN. During this **3 month phase**, coaches guide youth to build a Growth Plan and to learn the Growth Planning Fundamentals.	With the help of a MyGrowthPlan.Org staff member, you and the other coaches will guide each youth to: 1) Build a 1st draft of a personal Growth Plan 2) Learn and discuss with one another the Growth Planning Fundamentals, with a special focus on applying the 10 Life-Skills to their everyday life. 3) Build a Support Network that helps them achieve their Growth Plan	About 20 hours of meeting and phone contact time over 3 months.
PHASE III – YOUTH BEGIN BENCHMARKING. During this **6 month phase**, coaches help youth begin benchmarking their Growth Plan and measurably demonstrating a growth planning mindset & lifestyle.	About once a month, you will meet with your youth in an individual or group meeting (plus follow-up with them via phone or email) to help them: 1) Set and meet their benchmarks, plus encourage them to use their Support Network to help them achieve their goals and overcome any barriers. 2) Make progress in demonstrating a *Growth Planning Mindset & Lifestyle* in their everyday life. 3) Openly share with you and seek your help in dealing with whatever is going on in their life.	About 18 hours (1.5 hrs./mo. in meeting time and 1.5 hrs./mo. in phone/email time for 6 months).

FOR MORE INFORMATION

Please go to our website: http://mygrowthplan.org … or contact
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